

SHORT SUMMARY NOTES:
**Buckinghamshire, Oxfordshire and Berkshire West (BOB) STP Executive Board Meeting
15 November 2017, 14.00-16.00**

1.	<p>Welcome and introductions</p> <p>The Chair welcomed all attendees and noted the apologies.</p>
2.	<p>Minutes of the previous meeting</p> <p>Minutes of the meeting held on 11 October 2017 were approved as an accurate record of the meeting.</p>
3.	<p>Governance</p> <p>The Board was updated on the status of BOB STP Lead appointment process.</p>
4.	<p><i>BOB STP stocktake meeting with NHSE & NHS I Regional Director – 3 November 2017 – reflections and next steps</i></p> <p>a. A summary of action points would follow from NHSE & NHSI (South Region) and would be circulated when received.</p> <p>The Board discussed the previous agreement to follow up on the BOB STP Leadership Development Event held on 20 June 2017. It was noted that this would be arranged for early in the New Year and the new BOB STP Lead would be invited to attend.</p> <p>b. <i>BOB STP Growth Assumptions</i></p> <p>The action from the meeting held on 13 September 2017 to gain a better understanding of the population change driving the underlying STP planning and financial assumptions was discussed. Despite the fact that assessment of the growth assumptions done by the Finance Control Group in early 2017 indicated that these were adequate, more recent intelligence demonstrated a change in the national trend. It was agreed to revisit the assumptions and refresh the plan in quarter 4.</p> <p>The importance of having a better grip on growth assumptions in relation to the impact of short-medium term housing growth was emphasised and the growing number of older residents.</p> <p>c. <i>BOB STP Finance Update</i></p> <p>The Board received a paper outlining the current financial position. At the time of the meeting the only system partner that had moved their outturn position was Oxford University Hospitals NHS Foundation Trust (OUHFT), where a deficit outturn position had been agreed with NHSI.</p> <p>It was reported that there had been no new awards for BOB STP transformation bids since the last meeting; a number of bids were highlighted as being in the pipeline</p>

	<p>process.</p> <p>NHSE had directed that a 2017/18 Contract Alignment Exercise be undertaken, led by STPs. It was confirmed that no disputes had been flagged up as at Month 6 contract position, although further checks would be carried out in regard to the Specialised Commissioning.</p>
	<p>Programme management update</p> <p><i>Approval of BOB STP Local Maternity System Plan</i></p> <p>The Board received and endorsed the BOB STP Local Maternity System Plan for submission to NHS England.</p> <p><i>Feedback on BOB STP Mental Health Delivery Plan</i></p> <p>The Board received the paper on the BOB STP Mental Health Delivery Plan submitted to NHSE on 18 October 2017. The BOB STP plan had a significant number of RED ratings by priority. It was noted that this may not necessarily mean that BOB STP is not planning to achieve the national delivery plan and local priorities, but it did show that the BOB plan has failed to evidence that there were detailed plans for delivery.</p> <p>Next steps in relation to the Mental Health Plan for resubmission at end January 2018 were agreed to be:</p> <ul style="list-style-type: none"> ○ Strengthen the Oxfordshire chapter; and ○ Re-articulate the activity and financial assumptions with local systems.
	<p>Communications and Engagement</p> <p><i>Feedback from Joint Health Scrutiny of BOB STP meeting held on 8 November 2017</i></p> <p>The Board received feedback on the meeting which was a briefing in private for HOSC Chairs – a follow-up discussion to the one held in March 2017 and aimed to update on the developments within BOB STP. The notes of the meeting would be circulated once received. It had been requested that a further session was held in March 2018.</p>
	<p>Any other business</p> <p>The Board received and noted place-based briefings from:</p> <ul style="list-style-type: none"> - Bucks ACS Partnership Board & Executive Group - Oxfordshire Transformation Board - Berks West ACS Board
	<p>Date of next meeting</p> <p>It was suggested that the date of the next meeting (6 December 2017) should be re-arranged to accommodate the STP Lead's attendance.</p>